

# Application for the declaration of customs exemption for personal belongings (Application for the issuing of a decision with grounds)

## Details of claimant<sup>1</sup>

Surname and first name(s)	Date of birth (DD.MM.YYYY)
Telephone number	Nationality

## Information on former residence abroad<sup>2</sup>

Period (DD.MM.YYYY)		
From	to	
Road	House, Staircase, Flat, Door number	
Post Code	Town/City	Country
<input type="checkbox"/> In my former residence abroad, there were persons residing in my household, who were not part of my family <sup>3</sup> .		
<input type="checkbox"/> For the period of the last 12 months, this residence was my only residence and the only residence of the persons residing with me. <sup>4</sup>		
<input type="checkbox"/> I only had this residence for the purpose of my attendance at university or schools. <sup>5</sup>		
<input type="checkbox"/> The residence will remain the property of myself or persons residing with me after my emigration <sup>6</sup>		
<input type="checkbox"/> to (DD.MM.YYYY) <input type="checkbox"/> for an undetermined amount of time.		

## Information on new residence in Austria<sup>7</sup>

Period (DD.MM.YYYY)		
From	to (if limited)	
Road	House, Staircase, Flat, Door number	
Post Code	Town/City	
<input type="checkbox"/> This residence is henceforth my only residence and the only residence of the persons residing with me. <sup>5</sup>		
<input type="checkbox"/> I only have this residence for the purpose of my attendance at university or schools. <sup>12</sup>		
<input type="checkbox"/> This residence was used neither by me nor by other persons named by me on the previous page before emigration, not was it used intermittently. <sup>8</sup>		
I am returning <input type="checkbox"/> into the European Union <input type="checkbox"/> into my earlier residence. <sup>9</sup>		
<input type="checkbox"/> I can confirm that I will set up residence in Austria after my personal goods have entered the country.		
The relocation will take or has taken place on (DD.MM.YYYY) <sup>10</sup>		

## My service address/representative is<sup>11</sup>

<input type="checkbox"/> Former residence (as above) <input type="checkbox"/> New residence (as above)		
<input type="checkbox"/> Following address:		
<input type="checkbox"/> Representative in Austria (Name, company) <sup>12</sup>		
<input type="checkbox"/> Please send e-mails <sup>13</sup> to		<input type="checkbox"/> Faxes <sup>14</sup> to
Road <sup>15</sup>		House, Staircase, Flat, Door number
Post Code	Town/City	Country

☐ I have already entered a claim in Austria or another EU member state for exemption for my personal goods.

## Information on personal goods<sup>16</sup>

The following personal goods have belonged to my household for a minimum period of 6 months on their place of residence abroad and will be used for the same purposes in the new place of residence:

☐ Used household goods (including bicycles), household stores (e.g. foodstuffs), pets and/or mounts<sup>17</sup> are listed in detail in the appended list.<sup>18</sup>

☐ Transportation

<b>Method of transportation 1:</b> type of transportation:		
<input type="checkbox"/> Two-wheels/motorbike	<input type="checkbox"/> Car	<input type="checkbox"/> Camping trailer
<input type="checkbox"/> Other vehicle trailers		
Make	Type	year of construction
Identification number (e.g. chassis number)		Tags <sup>19</sup>
<input type="checkbox"/> I am not the owner of this vehicle. It is owned by (company/name, address, telephone number) <sup>20</sup>		
Method of transportation already entered the country on (DD.MM.YYYY)		
<input type="checkbox"/> Certificate of Shipment T1 No.	Via customs office	

<b>Method of transportation 2:</b> type of transportation:		
<input type="checkbox"/> Two-wheels/motorbike	<input type="checkbox"/> Car	<input type="checkbox"/> Camping trailer
<input type="checkbox"/> Other vehicle trailers		
Make	Type	year of construction
Identification number (e.g. chassis number)		Tags <sup>19</sup>
<input type="checkbox"/> I am not the owner of this vehicle. It is owned by (company/name, address, telephone number) <sup>20</sup>		
Method of transportation already entered the country on (DD.MM.YYYY)		
<input type="checkbox"/> Certificate of Shipment T1 No.	Via customs office	

☐ I have included any other methods of transport<sup>21</sup> on a separate sheet.

**I declare that the personal goods for which I am applying for exemption do not contain any goods or merchandise that have been part of my household goods for less than 6 months. Such goods have not been included in my request for exemption and I will declare them in the customs report or my dispatch company will report them accordingly.**

## Accompanying information <sup>22</sup>:

My identity:	
<input type="checkbox"/> Passport	<input type="checkbox"/> Personal ID card <input type="checkbox"/> Driver's licence <input type="checkbox"/> <sup>23</sup>
<input type="checkbox"/> My profession/job (optional)	
<input type="checkbox"/> Employment contract	<input type="checkbox"/> Work contract <input type="checkbox"/> <sup>24</sup>
My former residence	Proof of my right of residence
	<input type="checkbox"/> Purchase contract <input type="checkbox"/> Lease contract <input type="checkbox"/> <sup>25</sup>
	Proof of termination of residence
	<input type="checkbox"/> Confirmation by authorities in former country <input type="checkbox"/> <sup>26</sup>
My new residence	Proof of my right of residence
	<input type="checkbox"/> Purchase contract <input type="checkbox"/> Lease contract <input type="checkbox"/> <sup>25</sup>
	Proof of grounds for residence
	<input type="checkbox"/> Confirmation of statement (registration in Central Register)
	<input type="checkbox"/> No statement has been produced, but will be received within 4 weeks.
<input type="checkbox"/> Proof relating to (any) children attending university, school or nursery abroad	
<input type="checkbox"/> Confirmation of registration <input type="checkbox"/> <sup>27</sup>	
<input type="checkbox"/> Proof of (any) methods of transportation	Proof of ownership
	1: <input type="checkbox"/> Registration document <input type="checkbox"/> Vehicle letter <input type="checkbox"/> Purchase contract <input type="checkbox"/> <sup>28</sup>
	2: <input type="checkbox"/> Registration document <input type="checkbox"/> Vehicle letter <input type="checkbox"/> Purchase contract <input type="checkbox"/> <sup>28</sup>
	Proof of authorisation for transportation abroad in my name
	1: <input type="checkbox"/> Registration authorities certificate <input type="checkbox"/> <sup>29</sup>
	2: <input type="checkbox"/> Registration authorities certificate <input type="checkbox"/> <sup>29</sup>
<input type="checkbox"/> Other information	

I can confirm that the information that I have provided is, to the best of my knowledge, **correct** and **complete**. I am under an obligation to provide the requisite proof of all details included (e.g., confirmation of residence or reporting for all co-resident persons, rental or purchase contracts relating to this residence, employment contract, my partner's employment contract, confirmation of my children or partner's attendance at university or school) for the period of three years, calculated from the time of the (last) check of my personal belongings, for any investigation by the relevant customs authority. I am aware that the information will be investigated and that unreported and incomplete information may result in the subsequent invoicing of any non-levied goods as well as the instigation of a financial penalty process. If I subsequently recognise that this declaration is incomplete or incorrect, I will provide this information immediately in accordance with § 139 of the Federal Instructions.

Signature of claimant

Place, date

## Notes and explanations

- <sup>1</sup> Please enter your personal data.
- <sup>2</sup> Please enter the individuals in your former residence prior to your emigration to Austria. Please read the statements carefully and put a cross in the relevant boxes.
- <sup>3</sup> Any persons who are not part of your family (i.e. who are not related to you) must make their own application.
- <sup>4</sup> Please do not mark with a cross, if you or any of your household have or have had one or more residences inside or outside the European Union, e.g. long-term holiday homes are to be included. If residence was for less than 12 months, exemption is still possible if certain unforeseen circumstances have occurred (e.g. return after the end of the probation period, premature end of the project, medical care need for a family member). Please provide the corresponding documents.
- <sup>5</sup> The return trip after attending a university or school in a third country cannot receive favorable consideration or cannot be encouraged; the same applies to immigrating to Austria for this purpose.
- <sup>6</sup> You may retain your residence as a secondary residence. In this instance, please include on separate sheet what part this residence plays in your personal or professional life (e.g. holiday home, flat rented over an extensive period of time).
- <sup>7</sup> Please do not use this form, if you do want to reside in a member state of the European Union, other than Austria.
- <sup>8</sup> Please mark with a cross, if you have already used a residence in Austria as a secondary residence before your emigration. In this instance, please include on separate sheet what part this residence played in your personal or professional life.
- <sup>9</sup> Please mark all applicable cases with a cross (i.e. both cases, where necessary).
- <sup>10</sup> The day of the exchange of residence is the day on which you and any members of your household move into your new residence. If the members of your household move into their new residence later, please also give this date and include, on a separate sheet, the reasons for the different dates.
- <sup>11</sup> Please enter the address you wish to use.
- <sup>12</sup> You may use this space to enter the address of your shipping company, to which the grounds for the decision can be sent directly, to allow you to be able to make your customs declaration for your personal goods earlier. You will not receive any other copies of the decision.
- <sup>13</sup> If you want to receive the decision by electronic means (i.e. by e-mail), please enter your chosen e-mail address. You can print out the decision (in PDF format) and attach it to the customs declaration. You can also forward it to your shipping company, which can attach it to the customs declaration.
- <sup>14</sup> If you wish to receive the decision by fax, please enter your selected fax number. You can then attach the decision to your customs declaration (provided that it is legible). You can also hand it to your shipping company or nominate them as recipients of the fax and they can append it to the customs declaration. For reasons of legibility, please do not forward by fax.
- <sup>15</sup> Please also complete the remaining fields in this box, if you have selected to receive the decision by e-mail or fax.
- <sup>16</sup> Personal goods include all goods for personal use by you or your household, especially household goods, bicycles, motorbikes, private vehicles and any trailers, camping trailers, watersports vehicles and sports aircraft. Household supplies in quantities that are usual for a family, as well as pets, mounts and any necessary tools that are portable by you or the members of your household residing with you for commercial or self-employed professional use. Other commercially used objects, tobacco and alcoholic goods are, however, excluded from this exemption.
- <sup>17</sup> Mounts, which are used for the transportation of people (e.g. horses, camels, mules, reindeer).
- <sup>18</sup> Please include a list, which contains all the household items, supplies and animals used by you, with a brief description of the individual goods and animals and their quantities or amounts.
- <sup>19</sup> Please enter any official or regulatory tags or license plate numbers still attached to the vehicle into this field.
- <sup>20</sup> If you are the owner (or even the reserved owner if finance is involved) you do not need to put a cross in the box.
- <sup>21</sup> Other methods of transportation, such as mobile homes, watersports vehicles or sports aircraft.
- <sup>22</sup> Please give your service address.

Please state what kind of proof you are attaching:

- <sup>23</sup> E.g. service card
- <sup>24</sup> E.g. fees invoice
- <sup>25</sup> E.g. rental interest invoice
- <sup>26</sup> E.g. proof of sale, completed rental contract, confirmation of housing company
- <sup>27</sup> E.g. monthly account
- <sup>28</sup> E.g. lease contract
- <sup>29</sup> E.g. Confirmation of liability insurance